

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

A Community Workshop of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, November 1, 2012, at 9:00 a.m.**, at the **Grand Haven Village Center, Grand Haven Room, 2001 Waterside Parkway, Palm Coast, Florida 32137.**

Present at the meeting were:

Dr. Stephen Davidson	Chair
Peter Chiodo	Vice Chair
Marie Gaeta	Assistant Secretary
Tom Lawrence	Assistant Secretary
John Pollinger	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Matt Adika	Wrathell, Hunt and Associates, LLC
Barry Kloptosky	Field Operations Manager
Howard McGaffney	Amenity Management Group (AMG)
Jim Cullis	Grand Haven Realty
Tony Gaeta (via telephone)	Dolphin Technical Solutions
Ray Smith	Resident
Vic Natiello	Resident
Diane Layng	Resident

FIRST ORDER OF BUSINESS

CALL TO ORDER/ROLL CALL

Mr. Wrathell called the workshop to order at 9:08 a.m., and noted, for the record, that Supervisors Davidson, Chiodo, Gaeta, Lawrence and Pollinger were present, in person.

SECOND ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

**CONSULTANTS, GUEST REPORTS &
PRESENTATIONS**

- **Updates on Various Matters: *Jim Cullis***

Mr. Jim Cullis, of Grand Haven Realty, reported that the entitlements and zoning request for Grand Living were received. He indicated that several senior care community developers are being interviewed. He is working with Mr. Clark on the land contraction matter. Mr. Cullis noted that the sales literature will provide notice that the Grand Living properties are not in the Grand Haven CDD and carry no benefits or use of Grand Haven's amenities.

Mr. Cullis stated that Grand Haven Realty's parking lot is on two (2) lots. LandMar sold one (1) lot and the owner allowed Grand Haven Realty to use the lot for two (2) years; however, the owner is ready to build so the parking lot must be relocated. He spoke of common area land and asked the Board to allow him to relocate access to the parking lot. Mr. Cullis stated that, in exchange, Grand Haven Realty will provide two (2) parking spaces to the District's guardhouse; one (1) ADA compliant handicapped spot and another space. He indicated that Mr. Clark recommended an access agreement between the CDD and Grand Haven Realty. Mr. Cullis confirmed that he will restore the access route when the agreement expires.

Supervisor Davidson asked about the type of surface. Mr. Cullis indicated that the parking lot will be the same as the current parking lot and the driveway will be concrete. Mr. Cullis explained that drainage will be included in the building permit plans. Mr. Cullis anticipated completion of the work during December.

FOURTH ORDER OF BUSINESS

UPDATES: Field/Operations Manager

- **37 Jasmine Drive Retaining Wall**

****This item was discussed out of order.****

Mr. Kloptosky stated that he met with the new owner of 37 Jasmine Drive regarding the retaining wall issue. He advised that the resident wants to speak to the Board, as she has concerns and does not agree with him regarding the situation. Mr. Kloptosky suggested that the resident attend the November 15 meeting and that this be included as an agenda item.

Supervisor Lawrence asked that the resident submit questions in advance. Mr. Kloptosky will make the request.

Mr. Kloptosky reviewed photographs of the retaining wall and explained that the retaining wall was built on CDD property. The retaining wall is now deteriorating. He explained that, even if the new owner wants to fix the retaining wall, she cannot because it is on CDD property. Mr. Kloptosky indicated that the wall was built by ICI, without obtaining permission from the District. Discussion ensued regarding the land designation and whether the

District can do anything. Mr. Kloptosky stated that he originally thought the area was a wetland preserve; however, the plat lists it as recreation/landscape. He clarified that the plat lists one (1) side as recreation/landscape and the other side is not labeled.

Supervisor Davidson stressed that District Counsel needs to determine the designation of the land containing the retaining wall. Mr. Kloptosky stated that ICI told him it is designated recreation/landscape. Mr. Kloptosky will follow up with Mr. Clark, prior to the next meeting.

Mr. Kloptosky stated that there is evidence that the wall is leaning and beginning to fail; however, he explained to the property owner that this is not the CDD's problem, as the District did not grant permission for the retaining wall to be built. He reiterated that, even if the resident is willing to repair the wall at her own expense, she is limited because it is on the CDD's property.

Supervisor Lawrence summarized that Mr. Clark needs to determine whether the homeowner can repair a structure that is on CDD property but for which the CDD did not grant permission to be built.

Mr. Kloptosky recalled that ICI claimed that a permit for the retaining wall was not necessary; however, he disagrees and voiced his feeling that the city wants a permit for everything.

Discussion ensued regarding the slope of the property and whether a retaining wall is necessary.

Mr. Kloptosky explained the resident's opinion that the District should be responsible for the retaining wall, as it is on CDD property. In response to Mr. Kloptosky's comments, he reported that the resident asked why the District is not fighting ICI about it, since it is on the District's property.

Mr. Wrathell voiced his opinion that the District is not a party to this matter, which is about a structure built on CDD property without the District's permission. Supervisors Gaeta and Pollinger felt that this is a matter of "buyer beware" and that the issue is between the current owner, the seller and the developer.

▪ **Update: Keeping Grand Haven Grand (SD)**

******This item, previously Item 5C., was presented out of order.******

Mr. Tony Gaeta, of Dolphin Technical Solutions, provided an update on the Grand Haven Property Information Form. He indicated that the necessary legal language was added, where necessary. In the contact section, a list was added so residents can choose which number to have

in the call box. In the vehicles section, the name in the call box portion was removed. For the gate access list, the phone numbers section was removed and the list was reduced to six (6) visitors. Mr. Gaeta stated that the bottom portion of the form, on the last page, under dates and signatures, regarding receiving amenity policies, was left in as reference but will be removed.

Supervisor Davidson noted that the portion just referenced is not included on the Board's version.

Mr. Gaeta indicated that the front page was updated to specify if the home is a rental property.

Supervisor Gaeta referred to a reference to liability, on Page 2, and questioned whether the Board agreed to remove the term "liability" and use "acknowledgement". The Board agreed that "of liability" should be removed. Regarding the bottom of the page, Supervisor Davidson clarified that the term "use rights" should be used rather than "user rights".

Supervisor Gaeta referred to the VIP list and asked if contractors will be included. Supervisor Davidson recalled discussion of including contractors on the VIP list only if they are frequently reoccurring.

Under vehicles, Supervisor Davidson noted that the registration expiration date was left in, as the office staff feels it is essential information.

Supervisor Gaeta referred to the property contact section and questioned whether the nickname was remaining. Mr. Gaeta stated that it was left in as a convenience but the relevance is up to the individual. Supervisor Davidson confirmed that the nickname will be entered into the database but will not be included in the resident directory. Discussion ensued regarding the beneficial user rights (BUR) question. Supervisor Davidson stated that, from a database perspective, it is a yes or no question. The Board agreed to change the wording to "Has the BUR been transferred to the tenant?".

Mr. Vic Natiello, a resident, suggested that the Board reconsider its decision to not include nicknames in the Community Directory, as many people use only their nickname.

Mr. Gaeta stated that the Access database developed for the office is in place and the office staff's requests were accommodated. Information was requested from the property appraiser's office and will be merged with the current data to provide parcel information and owner names, per the property appraiser. All equipment is ordered and expected next week. Regarding the final data solution and implementation, barring any delays related to Hurricane Sandy, Mr. Gaeta anticipated starting work on November 14 and remaining on site for a week.

He stated that they are currently testing the barcode readers and the site-to-site VPN communication between Creekside and The Village Center database servers, etc. Mr. Gaeta stated that the communication between systems is via a secure internet line. Mr. Gaeta reported that the internet feeds will only be at the Main, South and Wild Oaks Gates. He indicated that AT&T currently only offers DSL lines at those locations; however, satellites can be obtained for about the same price. Mr. Gaeta discussed the download and upload speeds of the systems and stated that, for the guard houses, the upload speed should be the best that the District can get, which will assist in retrieving video. He indicated that the Main and South gates do not have DSL contracts; however, the Wild Oaks gate has a contract through July, 2013. The cost to end the Wild Oaks contract is \$29 per month, for the remainder of the term, equating to approximately \$261. If the Board is agreeable to switching from DSL to satellite, Mr. Gaeta indicated that he prefers to have it completed prior to his arrival. Mr. Gaeta acknowledged that Grand Haven may find the satellite dish unsightly; however, he assured the Board that the contractor would locate the dishes so they are as inconspicuous as possible.

In response to Supervisor Davidson's question, Mr. Gaeta confirmed that the dishes are 18". Supervisor Lawrence noted that dishes can lose service during heavy rain and asked Mr. Gaeta if that is a matter of concern. Mr. Gaeta indicated that he is not concerned; the contractor advised that the internet is much more tolerant to rain than a TV signal. Mr. Gaeta explained that no changes are needed at Creekside, as it is connected to the guard house with a wire. The Village Center would remain with Bright House. The Crossings has no communication; it communicates to the South Gate via the wireless devices for the video. Mr. Gaeta discussed the speed with the Bright House serviced areas. The Board was in agreement with early termination of the DSL contract. Mr. Gaeta will leave the DSL in place, have the satellites installed and convert everything while he is on site. The DSL lines will then be disconnected. Regarding the dishes, Mr. Gaeta confirmed that they are maintained at no additional charge; if a dish is damaged, it is replaced at no cost to the District.

Supervisor Lawrence asked the length of the contract term. Mr. Gaeta indicated that it is a 24-month contract.

Mr. Natiello indicated that he upgraded his DSL service at no extra cost and asked if the District researched this option. Supervisor Davidson directed Mr. Gaeta to discuss this with Bright House.

Mr. McGaffney asked Mr. Gaeta to contact him to discuss the POS system and how the phone lines will interact with the credit card machines. Mr. Gaeta stated that The Village Center is not affected by the change; The Village Center is already on the Bright House high-speed network.

Mr. Gaeta indicated that Dolphin Technical Solutions submitted a proposal for wireless at Creekside and The Village Center. Mr. Gaeta noted his awareness of concerns about The Village Center and assured the Board that the proposal was for both locations. Mr. Gaeta stated that The Village Center upgrade is \$2,437 for materials and labor, which will provide full coverage of the pool, café and area outside of the café. Regarding approval of the work, Supervisor Davidson recalled that the Board provisionally approved the project at the original quote of \$4,135; therefore, formal approval is not needed for the reduced price. Mr. Gaeta indicated that he will provide an updated proposal removing Creekside and adjusting the travel costs.

- **Village Center Pool Structural Issues**

****This item was discussed out of order.****

Mr. Kloptosky presented the report from the structural engineer. The engineer concluded that the pool is structurally sound. The cracking problems are related to an improper concrete fill mix, which did not bond properly. The engineer recommended removal of all tile, cut out the fill material around the entire pool, refill the area with a proper concrete mix and bonding agent, followed by replacement of the tile. Mr. Kloptosky stated that the work can be delayed until next year or the following year. It was recommended that the work be completed when the pool is re-marcited.

Supervisor Gaeta asked if this impacts the concrete pad requirements for ADA required pool lifts. Mr. Kloptosky replied no, indicating that the lift pad is installed on the pool deck and does not interact with the area being discussed. Mr. Kloptosky explained the work to be completed and estimated another year or two (2) before the pool needs to be re-marcited. Mr. Kloptosky advised that he does not have an estimate of the costs; the structural engineer recommends obtaining quotes from contractors that perform the necessary work. Additionally, the structural engineer requested that he be allowed to conduct another evaluation, once the tiles are removed, to determine if there are any additional issues. In response to a question, Mr. Kloptosky indicated that the structural engineer's fee for the inspection and report was \$1,000.

Mr. Kloptosky recalled discussion, at the last meeting, regarding one-way signs on Front Street. Supervisor Pollinger and Mr. Kloptosky discussed legal versus decorative signs. Supervisor Pollinger noted that legal signs must be of a certain size and design. Supervisor Pollinger felt that there is no need to expend a large amount of money on signs for a problem that is intermittent and only an occasional annoyance, as opposed to a safety issue. Supervisor Pollinger discussed enforcement difficulties. Mr. Kloptosky indicated that the cost for each sign, with the pole, would be approximately \$450, for a total cost of about \$4,000. Although they would not be enforceable, Mr. Kloptosky suggested low, decorative signs, as an alternative. Supervisor Lawrence agreed.

Ms. Diane Layng, a resident, noted an area that already has two (2) large signs; however, people still do not obey the signs.

The Board agreed to decorative signs, rather than legal signs. Supervisor Davidson suggested periodic eblasts to remind residents.

Mr. Kloptosky voiced his thanks to Ms. Louise Leister, Austin Outdoor and Shaw Tree Service for their tremendous response following Hurricane Sandy. He commended the Amenity Center employees for their quick response and cleanup efforts.

Supervisor Gaeta questioned the repair costs for Creekside Spa. Mr. Kloptosky recalled his discussion at the last meeting, wherein the structural engineer recommended performing a leak check, which cost approximately \$400 to \$450. Mr. Kloptosky is arranging for a leak check; proposals for the repair will be obtained once the test is completed.

Mr. Kloptosky advised the Board that he signed a trespass order on Monday related to an incident on Sunday in Wild Oaks. He stated that individuals were in the back of Wild Oaks drinking alcohol and hitting golf balls on private property. Mr. Kloptosky reported that the vehicle entered through the exit gate, when another vehicle exited the community. The sheriff reviewed the video and Mr. Kloptosky elected to issue a trespass order, so the individual could be arrested if caught in the community again. The sheriff will serve the order and a copy should be received shortly.

Mr. Kloptosky advised of a wild hog issue in The Crossings. The hogs are digging up the common area around the pond. He indicated that the trapper installed traps off Grand Haven property and successfully captured several large hogs.

Mr. Kloptosky reported that three (3) no trespassing signs were installed, two (2) at Pond #11 and one (1) at Pond #5.

Mr. Kloptosky indicated that a former employee, who resigned, filed for employment compensation claiming that Grand Haven was a hostile work environment. A hearing was held last week and the decision is pending.

Mr. Kloptosky indicated that a staff member asked if she could utilize the CDD gym during lunch or for an hour after work. Supervisor Pollinger had no problem. While he has no objection, Supervisor Lawrence felt that some in the community might object to hired staff using the amenities. Supervisor Davidson stated that he has no problem and recommended establishing a controlled category of usage to be addressed on a case-by-case basis. Supervisor Davidson suggested preparing a memorandum of understanding to define the allowed usage. Ms. Layng questioned if this would only be opened up to CDD staff or if it would extend to others. The Board agreed to allow the individual to use the CDD gym facilities.

FIFTH ORDER OF BUSINESS**DISCUSSION ITEMS****A. FY 2013 Capital Plan (TL)**

Supervisor Lawrence reviewed the list of capital projects and indicated that the approved projects, to be completed on an as-needed basis, total \$451,219. This leaves \$74,312 uncommitted for anything that comes up during the remaining 11 months of the fiscal year. Supervisor Lawrence noted that the figures on the list are estimates, some may cost more and some less.

Supervisor Gaeta voiced her belief that the Fiscal Year 2012 overrun amount was previously \$161,000 and questioned how the amount is now \$204,000. Supervisor Lawrence advised that the difference is the \$40,000 AquaCal project that was completed during Fiscal Year 2012. Supervisor Lawrence suggested repaying the reserve by dividing the \$204,000 amount into 12 monthly payments. Mr. Wrathell indicated that a single transfer is easier. Discussion of the projects ensued.

Supervisor Gaeta pointed out that the Wi-Fi line item amount must be adjusted.

Supervisor Lawrence indicated that the District should update its ten (10)-year CIP. He felt that road resurfacing will be the largest expense facing the District in the coming years. Supervisor Lawrence volunteered to work with the new District Engineer and Mr. Kloptosky to develop a draft road resurfacing plan spread over a number of years. Supervisor Gaeta questioned the confidence in using CPH's road audit, as part of developing the plan. Mr.

Kloptosky recommended that both CPH and ATM's previous roadway reports be utilized in developing the resurfacing plan.

Discussion ensued regarding the qualifications of CPH personnel and the costs charged. Mr. Kloptosky recommended payment of only 50% of the billed costs.

Supervisor Lawrence recommended inclusion of an unplanned expenditures line item.

Supervisor Gaeta discussed the 4% escalator and suggested higher assessments to cover the continuing capital projects.

Mr. Wrathell felt that the new District Engineer will be able to add clarity to the CIP items and stated that discussion of increasing assessments is premature.

Supervisor Lawrence indicated that he discussed solar hot water heating with Mr. Kloptosky and asked for the Boards approval to direct Mr. Kloptosky to obtain quotes.

Mr. Kloptosky recalled discussion several years ago regarding solar heating for the pools. He voiced his opinion that solar is not a sensible option. Mr. Kloptosky indicated that the current topic relates to hot water for the facilities. He noted that the related costs include installation and retrofitting; therefore, potential cost savings must be compared to the expense. Supervisor Chiodo asked the current costs for heating water. Mr. Kloptosky acknowledged the difficulty in isolating the amount the District currently spends on heating water. Supervisor Chiodo questioned how the District can attest to the concept of savings if the current costs cannot be determined. Mr. Wrathell reminded the Board that it might take many years for implementation of solar heating to pay for itself, while more pressing infrastructure needs may arise. Supervisors Pollinger and Gaeta agreed that they would rather see this addressed in a future fiscal year, not now. Supervisor Pollinger questioned spending time and energy obtaining quotes for something that will have no bearing on what the District will do during Fiscal Year 2013. Mr. Kloptosky agreed; it does not make sense to go through the process now if it is not going to be considered. Supervisor Davidson directed Mr. Kloptosky to find out if the utility companies can separate the hot water heater meters so that the District can determine the costs associated with heating water.

****The workshop recessed at 11:04 a.m.****

****The workshop reconvened at 11:13 a.m.****

B. District Engineer

****This item, previously Item 5B., was presented out of order.****

- **Genesis Group Fee Schedule**

Mr. Wrathell presented Genesis Group's fee schedule.

- **Comparison of Hourly Engineering Fees by Title**

Mr. Adika presented a comparison of the hourly engineering fees by title, for 13 engineering firms.

Supervisor Davidson noted that the comparison in the agenda does not include Genesis. He referred to the newest version. Mr. Wrathell noted that Genesis is lower in certain categories; the higher level categories are the ones where Genesis is much higher. Mr. Wrathell indicated that he will consult with Genesis regarding lowering their hourly fees for those areas; however, he warned against creating ill will, if the District insists upon using lower level employees for work and meeting attendance. Mr. Wrathell voiced his opinion that a strong Board presence was lacking by the previous two (2) District Engineers. Supervisor Chiodo reminded Mr. Wrathell that the District wants to avoid having an entourage at the meetings.

Supervisor Davidson recalled discussion regarding development of guidelines for the new District Engineer. The Board agreed to guidelines including only one (1) representative at meetings, unless there are special circumstances requiring additional expertise; the Field Operations Manger will be the District Engineer's key contact, with the Field Operations Manger speaking on behalf of the Board; all information to be presented at meetings must be provided at least seven (7) days in advance for inclusion in the agenda package and the District Engineer must check in at the Field Operations Manger's office prior to performing any onsite work or evaluations. Mr. Wrathell indicated that he will confirm these parameters with Genesis, via email, and include this as a discussion item on the next meeting agenda.

C. Update: Keeping Grand Haven Grand (SD)

This item was also discussed during the Fourth Order of Business.

Supervisor Davidson indicated letters were mailed to the 130 known owners of rental properties within the District regarding the beneficial user rights (BURs).

Supervisor Davidson noted that one (1) owner refused to sign the acknowledgement section because they have a property manager, do not know their tenants and refuse to be responsible for any charges the tenant incurs with the District. Supervisor Davidson questioned if the District can use this to stop a lease or if the best approach is to identify the renters as unregistered renters and deactivate the GADs. The Board agreed with deactivating the GADs and no longer allowing them to utilize the amenities.

Supervisor Davidson indicated that letters were mailed to realtors and asked the Board to notify the office of any other realtors that are not on the list he provided. Supervisor Davidson confirmed that another letter was mailed to FCAR. He will make a presentation in the future.

Supervisor Davidson commended the CDD office staff for their work on the mailings.

Discussion ensued and the Board agreed to deactivate all nonresident realtor GADs. This item will be included as a consent item on the upcoming meeting agenda.

D. Policy on Adding/Deleting Amenities

Supervisor Lawrence recalled previous discussion on this topic, noting that there has been no resident input. He suggested obtaining resident input regarding the Board's plan to establish a policy.

Supervisor Pollinger felt that the Board is elected to represent residents and set policy.

Mr. Wrathell indicated that the Board develops policy.

Supervisor Davidson reviewed the most recent edits.

This item will be included as a discussion item on the next agenda, rather than a consent agenda item.

E. Water Analysis (BK)

Mr. Wrathell recalled several conversations with Mr. John Moden, regarding the stormwater issue. Management prepared a spreadsheet and questioned how the pervious or impervious fees were determined, based on the various parcels. Mr. Wrathell indicated that there is a pause, as the city investigates this issue; however, he doubts that the city has a mechanism for making this determination.

Mr. Kloptosky indicated that he and Ms. Leister met with someone at the utility department to detail the District's irrigation and stormwater concerns. He was advised that the stormwater issues must be directed to Mr. Moden. Regarding the irrigation water concerns, due to sudden increases in billing, Mr. Kloptosky indicated that the representative found that a technician was sent to certain locations and the meter was spinning. The utility representative stated that the District could be using more water than it realizes. Mr. Kloptosky stated that he challenges that response, as the District has irrigation technicians on site daily, in addition to residents who are diligent about reporting water. He felt that there is no amount of usage that could increase the usage from approximately \$100 to \$1,100 the following month. Mr. Kloptosky asked the representative to relay the information to her supervisor. The utility

department supervisor is now willing to have a department technician meet on site with a CDD technician.

In response to a question, Mr. Kloptosky indicated that the discrepancy was discovered between 2010 and 2011. Supervisor Davidson asked what the meters are reading now and questioned what is being paid in 2012. Mr. Kloptosky indicated that he does not have data for 2012. Mr. Wrathell suggested asking the utility department to produce a three (3)-year report, from October 1, 2009 to September 30, 2012. Supervisor Lawrence suggested asking when new meters were installed to determine if it corresponds with the sudden spike in water usage.

F. Update: ADA Compliance for Pool Lifts

Supervisor Davidson reminded the Board that this matter is still pending a final decision by the Justice Department.

G. Outstanding CPH Invoices

Mr. Kloptosky confirmed that a letter was sent to CPH regarding the District's position that it will pay no more than 50%. Supervisor Lawrence stressed that the District should stand firm and suggested that if CPH does not agree, word about them will get out to the Palm Coast community.

SIXTH ORDER OF BUSINESS

UPDATES: District Manager

• **Resident Inquiry: David Hall, October 6, 2012**

Mr. Wrathell noted that a complaint was received from a resident that was required to complete a W-9 prior to receiving payment from the CDD. He explained that the District requires a W-9 from anyone that it writes a check to. He confirmed that, in this case, the resident will not be sent a 1099, as the amount paid is below the limit.

Supervisor Pollinger voiced his understanding of the resident's reluctance to complete a W-9 form, given that the payment is a reimbursement from the District, not income. Supervisor Davidson suggested that Management prepare a form letter to keep on file explaining that this is not reported income and that the W-9 is just to keep on file for any payment, as a requirement under governmental law.

• **UPCOMING MEETING/WORKSHOP**

- **BOARD OF SUPERVISORS MEETING**
 - **November 15, 2012 at 9:30 A.M.**
 - **December 6, 2012 at 9:30 A.M.**

The next meetings will be held on November 15, 2012 and December 6, 2012 at 9:30 a.m. It was noted that a workshop will not be held in December.

SEVENTH ORDER OF BUSINESS

OPEN ITEMS

Supervisor Gaeta reported that when residents picked up the Community Directory in May, they were asked to check their listing to ensure the information was correct. If the information was not correct, the resident was asked to complete a green sheet. Supervisor Gaeta recommended that the office email residents notifying them of the corrected information and inviting them to pick up a list from the office. She indicated that, once the BUR process is completed, new resident information pages will be generated.

******Supervisor Gaeta left the meeting at 12:13 p.m.******

EIGHTH ORDER OF BUSINESS

SUPERVISORS' REQUESTS

In response to a question, Mr. Wrathell confirmed that Supervisor Pollinger will serve for one (1) more meeting.

Supervisor Davidson discussed appreciation awards for Mr. McGaffney and Mr. Kloptosky.

NINTH ORDER OF BUSINESS

ADJOURNMENT

There being nothing further to discuss, the workshop adjourned.

<p>On MOTION by Supervisor Chido and seconded by Supervisor Lawrence, with all in favor, the workshop adjourned at 12:15 p.m.</p>
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Secretary/Assistant Secretary

Chair/Vice Chair